

**Minutes of the Regular Meeting of the Board of Trustees  
of the Byron Public Library District  
December 11, 2024**

**Call to Order:**

The meeting was called to order at 5:35 pm by Sean Hosseini. Board members present were Elaine Breck, Jill Grennan, Rachel Hansen and Sean Hosseini. Also attending was Julie Reckamp and Nancy McKay, Interim Co-Directors and Beth Murbach, Recording Secretary.

**Absent Members:** Eric Arnquist and Susan O'Neil

**Visitors:** James Chisholm

**Approval of Minutes:**

Dr. Hansen made a motion to approve the minutes of the November 11, 2024 Board Minutes and the November 18, 2024 Special Minutes. The motion was seconded and approved.

**Treasurer's Report and Monthly Bills:**

Mrs. Reckamp discussed distributed written reports. A motion to ratify the bills was made by Mrs. Grennan. The motion was seconded. The motion was approved by a roll call vote initiated by Mr. Hosseini, 4-0: Mrs. Breck, yes; Mrs. Grennan, yes; Dr. Hansen, yes; and Mr. Hosseini, yes.

**Librarian's Report:** Mrs. McKay reported that a full-time employee will be off for a month from January to February for health reasons. Mrs. McKay has almost all of her shifts covered. Mrs. Reckamp discussed the reorganizing of the vestibules.

**Trustee Reports:** None

**Committee Reports**

- Finance Committee: None
- Operations Committee: None
- Executive Committee: None
- Facilities Management Committee: None

**Unfinished Business:**

- Status of new director search – Mr. Hosseini and Mrs. Grennan will be on the new director search committee along with Mrs. McKay and Mrs. Reckamp. Mrs. Reckamp will set-up meeting dates and times with Bradbury Miller Associates and will also discuss the salary range, as well. Mrs. Breck is going to make changes to the job description and will share with Mrs. McKay.

Approved January 8, 2025

**New Business:**

- Appoint James Chisholm as a new Trustee – Mrs. Breck made a motion to appoint Dr. James Chisholm as a new Trustee for the Byron Public Library District. The motion was seconded and approved.
- Dr. Chisholm took an oath of office and signed appropriate paperwork.
- Updated Interim Co-Director contracts – Tabled until next month.

**Adjournment**

A motion to adjourn the meeting was made by Dr. Chisholm. Motion seconded. The meeting adjourned at 6:23 pm.

Respectfully submitted,  
Beth Murbach  
Recording Secretary