

**Minutes of the Regular Meeting of the Board of Trustees  
of the Byron Public Library District  
April 9, 2025**

**Call to Order:**

The meeting was called to order at 5:31 pm by Sean Hosseini. Board members present were Eric Arnquist, Elaine Breck, James Chisholm, Jill Grennan, Rachel Hansen, Sean Hosseini and Susan O'Neil. Also attending was Julie Reckamp and Nancy McKay, Interim Co-Directors and Beth Murbach, Recording Secretary.

**Absent Members:** None

**Visitors:** None

**Approval of Minutes:**

Mrs. Breck made a motion to approve the minutes of the March 11, 2025 Operations Committee Meeting, the March 11, 2025 Facilities Committee Meeting, the March 12, 2025 Board Meeting and the April 1, 2025 Finance Committee Meeting. The motion was seconded and approved 6-0.

**Treasurer's Report and Monthly Bills:**

Mrs. Reckamp discussed distributed written reports. A motion to ratify the bills was made by Dr. Chisolm. The motion was seconded. The motion was approved by a roll call vote initiated by Mr. Hosseini, 6-0: Mr. Arnquist, yes; Mrs. Breck, yes; Dr. Chisholm, yes; Mrs. Grennan, yes; Mr. Hosseini, yes and Mrs. O'Neil, yes.

**Librarian's Report:** Mrs. Reckamp and Mrs. McKay discussed distributed written reports.

Dr. Hansen arrived at 5:36 pm.

**Trustee Reports:** Mrs. O'Neil shared that she was approached by couple of people with compliments for our Creative Studio.

**Committee Reports**

- Finance Committee: Mrs. Grennan went over the April 1 finance committee meeting and scheduled another finance committee meeting for May 6 at 10:00 am.
- Operations Committee: None
- Executive Committee: None

- Facilities Management Committee: None

### **Unfinished Business:**

- Capital Investment Plan – The Operations Committee made a motion to approve the Capital Investment Plan. The motion was approved by a roll call vote initiated by Mr. Hosseini 7-0: Mr. Arnquist, yes; Mrs. Breck, yes; Dr. Chisolm, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes and Mrs. O’Neil, yes.

### **New Business:**

- Fax Policy Removal – A motion to approve the removal of the Fax Policy was made by Mrs. Breck. Motion was seconded and approved 7-0.
- Capital Asset Policy – A motion to approve the Capital Asset Policy was made by Dr. Chisolm. Motion was seconded and approved 7-0.
- Director Evaluation Policy – The Operations Committee made a motion to approve the Director Evaluation Policy. The motion was seconded and approved 7-0.
- Youth Department Recover Furniture Quote. Motion tabled due to a delayed quote.

**Executive Session** to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)).

Mrs. Breck made a motion to go into closed session. Mrs. Murbach was excused from the meeting at 6:01 pm.

Mrs. Murbach returned to the meeting at 6:45 pm.

### **New Business:**

- Appointment of new library director – The appointment of the new library director was approved at the Special Meeting of the Board of Trustees on April 8, 2025.

### **Adjournment**

A motion to adjourn the meeting was made by Dr. Chisholm. Motion seconded and approved 7-0. The meeting adjourned at 6:48 pm.

Respectfully submitted,

Approved June 11, 2025

Beth Murbach  
Recording Secretary

Approved June 11, 2025