

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
July 9, 2025**

Call to Order:

The meeting was called to order at 5:35 pm by Sean Hosseini. Board members present were Elaine Breck, James Chisholm, Rachel Hansen and Sean Hosseini. Also attending was Jason Shirley, Executive Director, and Beth Murbach, Recording Secretary.

Absent Members: Eric Arnquist, Jill Grennan and Susan O'Neil

Visitors: None

Approval of Minutes:

Dr. Hansen made a motion to approve the minutes of the June 11, 2025 Board Meeting and July 7, 2025 Finance Committee Meeting. Motion was seconded and approved 4-0.

Treasurer's Report and Monthly Bills:

A motion to ratify the bills was made by Dr. Chisholm. The motion was seconded. The motion was approved by a roll call vote initiated by Mr. Hosseini, 4-0: Mrs. Breck, yes; Dr. Chisholm, yes; Dr. Hansen, yes and Mr. Hosseini.

Librarian's Report: Mr. Shirley discussed distributed written reports. Mr. Shirley noted that the roofing quote for two visits per year was \$1,750. The finance committee discussed only one visit per year. Mr. Shirley has reached out to the roofing contractor for a one visit per year quote. The quote is forthcoming.

Mr. Shirley discussed that the building of a new website by Library Market would be \$24,900. The price for us to build the website with Library Market templates would be \$15,000. If we are able to make changes to the website built by Library Market, the finance committee approved the \$24,900 price.

Mr. Shirley reported that the county has adjusted the total for the 25/26 tax distribution to be \$1,217,428.

Trustee Reports: Mrs. Breck gave a "shout out" to the teens for the hospitalization cards for children they created.

Committee Reports:

- Finance Committee: Finance Committee met and approved the new website and a new direct to film machine for the Creative Studio.
- Operations Committee: None

- Executive Committee: None
- Facilities Management Committee: None

Unfinished Business: None

New Business:

- Appointment of IMRF Authorized Agent Jason Shirley – A motion to approve the appointment of Jason Shirley as an IMRF agent was made by Mr. Hosseini. Motion seconded and approved 4-0.
- Budget Draft FY26 – Tabled until August Board Meeting
- Budget and Appropriations Ordinance Draft – Tabled until August Board Meeting.
- FOIA Policy – A motion to approve the FOIA Policy. Mr. Hosseini made a motion to approve the FOIA Policy. Motion seconded and approved 4-0.

Adjournment

A motion to adjourn the meeting was made by Dr. Chisholm. Motion seconded and approved 4-0. The meeting adjourned at 5:53 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary