

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
August 13, 2025**

Call to Order:

The meeting was called to order at 5:39 pm by Susan O'Neil. Board members present were James Chisholm, Jill Grennan, Rachel Hansen and Susan O'Neil. Also attending was Jason Shirley, Executive Director, and Beth Murbach, Recording Secretary.

Absent Members: Eric Arnquist, Elaine Breck and Sean Hosseini

Visitors: None

Approval of Minutes:

Dr. Chisholm made a motion to approve the minutes of the July 9, 2025 Board Meeting and August 7, 2025 Secretary's Audit Committee Meeting. Motion was seconded and approved 4-0,

Treasurer's Report and Monthly Bills:

A motion to ratify the bills was made by Mrs. Grennan. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. O'Neil, 4-0: Dr. Chisholm, yes; Mrs. Grennan, yes; Dr. Hansen, yes and Mrs. O'Neil, yes.

Librarian's Report: Mr. Shirley discussed distributed written reports. Mr. Shirley reported the annual IPLAR report has been completed. Mr. Shirley has received a quote for the outdoor digital sign. The board will be voting on the sign at the next board meeting. Mr. Shirley requested a meeting of the Operations Committee to discuss room policy changes and the possibility of creating a new logo as we go forward with a new website.

Trustee Reports: None

Committee Reports:

- Finance Committee: Mr. Shirley will schedule a Finance Committee meeting.
- Operations Committee: Monday, August 18, 2025 at 5:30 PM.
- Executive Committee: None
- Facilities Management Committee: None

Unfinished Business:

Approved September 10, 2025

- B&A Ordinance Draft – Mr. Shirley included the B&A Ordinance draft in the board packet. This draft will be discussed by the Finance Committee. Any questions should be directed to Mr. Shirley.

New Business:

- IPLAR – Tabled until next month.

Adjournment

A motion to adjourn the meeting was made by Mrs. Grennan. Motion seconded and approved 4-0. The meeting adjourned 6:00 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary