

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
August 8, 2018**

The meeting was called to order at 4:01 p.m. by President Barbara Clubb. Board members present were Lavonne Berkeley, Barbara Clubb, Jill Grennan, Susan O'Neil and Richard Pleniewicz. Also attending were Emily Porter, Director; and Recording Secretary Jeannine Hedges

Absent Members: Elaine Breck and David Conley

Visitors: None

Minutes:

Mrs. Berkeley made a motion to approve the Minutes of the Regular Meeting of July 11, 2018. The motion was seconded and approved 5-0.

Treasurer's Report and Monthly Bills:

Mrs. Porter distributed written reports. Mrs. Porter noted several line items under Assets.

Bills

Mrs. Porter distributed written reports. Mrs. Porter stated the new DVD cleaner (the ELM line item) is working out great.

A motion to pay the bills was made by Mrs. O'Neil and then seconded. The motion was approved in a roll call vote 5-0: Mrs. Berkeley, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Mrs. O'Neil, yes; and Mr. Pleniewicz, yes.

Librarian Report:

Mrs. Porter distributed written reports. Mrs. Porter reported that she is happy with the new employees. Mrs. Porter discussed library patrons finishing a banner summer reading program in terms of adult and children participation. Mrs. Porter shared an idea about creating a commercial to attract new users to the library. For now she has sent out postcards for expired patron accounts. Mrs. Porter remarked that circulation numbers are up. Mrs. Porter pointed out the inclusion of the puzzle sheets created by staff member Bev Paoli will be reported on the passive programs tally for the IPLAR. Mrs. Porter also said the Summer Reading Party had great attendance and was enjoyed by a large number of participants.

Trustee Reports: None

Committee Reports:

- Finance: None

Approved September 19, 2018

- Operations Committee: None
- Executive Committee: None
- Facilities Management: None

Unfinished Business

None

New Business

- Mrs. O'Neil made a motion to approve the Budget and Appropriations Ordinance 2018-6. The motion was seconded. The motion was approved in a roll call vote 5-0: Mrs. Berkeley, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Mrs. O'Neil, yes; and Mr. Pleniewicz, yes.
- Mr. Pleniewicz made a motion to approve the Advantage Company contract. The motion was seconded and approved in a roll call vote 5-0: Mrs. Berkeley, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Mrs. O'Neil, yes; and Mr. Pleniewicz, yes.
- Mrs. O'Neil made a motion to approve the RG Asphalt and Concrete contract. The motion was seconded and approved in a roll call vote 5-0: Mrs. Berkeley, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Mrs. O'Neil, yes; and Mr. Pleniewicz, yes.

A motion to adjourn was made by Mrs. Berkeley and seconded. The meeting adjourned at 4:42 p.m.

Respectfully Submitted,
Jeannine Hedges
Recording Secretary

Approved September 19, 2018