

**Minutes of the Regular Meeting of the Board of Trustees  
of the Byron Public Library District  
April 10, 2019**

The meeting was called to order at 4:08 p.m. by Barbara Clubb. Board members present were Lavonne Berkeley, Barbara Clubb, Jill Grennan, and Rich Pleniewicz. Also attending were Emily Porter, Director. Mrs. Breck arrived during the discussion on the proposed roofing/gutter contract by Superior in New Business.

**Absent Members:** David Conley and Susan O'Neil

**Visitors:** None

**Minutes:**

Mrs. Berkeley made a motion to approve the Regular Meeting Minutes of March 13, 2019 as well as the Facilities Committee Meeting Minutes of February 11, 2019 and the Finance Committee Minutes of April 3, 2019. The motion was seconded and approved 4-0.

**Treasurer's Report and Monthly Bills:**

Mrs. Porter distributed and reviewed written reports. Mrs. Porter further discussed the building of funds and fund distributions into appropriate accounts.

Bills

Mrs. Porter distributed written reports.

A motion to pay the bills was made by Mr. Pleniewicz and then seconded. The motion was approved in a roll call vote 4-0: Mrs. Berkeley, yes; Mrs. Clubb, yes; Mr. Pleniewicz, yes; and Mrs. Grennan, yes.

**Librarian Report:**

Mrs. Porter distributed written reports. Mrs. Porter discussed the popularity of the Fashion Show/Tea Party with Serenity and Angels Treasures. Mrs. Porter explained upcoming maintenance projects that are scheduled. Mrs. Porter confirmed that our e-read numbers are much higher.

**Trustee Reports:** Mr. Pleniewicz remarked that Farley's Appliance from Dixon provided great customer service in regards to the new refrigerator.

**Committee Reports:**

- Finance: Referred to April 3, 2019 minutes as approved today.
- Operations Committee: None

Approved May 8, 2019

- Executive Committee: The next meeting will be April 15, 2019 at 4:00 p.m.
- Facilities Management: None
- Strategic Planning Committee: None

### **Unfinished Business**

- None

### **New Business**

- Mrs. Porter distributed written contract quotes. Mrs. Porter discussed roofing and gutter work needed. Mrs. Porter noted additional needs beyond what appears on the submitted contract. Mr. Pleniewicz made a motion to approve the Superior Roofing Contract as submitted. The motion was seconded. The motion was declined: 5 nays.
- Mrs. Porter distributed written contract quotes. Mrs. Porter compared the Thayer contract to the Vivid contract for lighting in a lengthy discussion. Mrs. Porter discussed a small facility retro-fitting incentive. Mrs. Porter is working on getting an exception to qualify for this extra savings incentive. At this time, Mrs. Porter doesn't recommend moving forward until further progress can be made on the incentives qualifications. This motion was tabled to the May meeting.
- A motion to adjourn was made by Mrs. Berkeley and seconded. The meeting adjourned at 4:40 p.m.

Respectfully Submitted,

Jeannine Hedges, Recording Secretary

Approved May 8, 2019