

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
January 8, 2020**

The meeting was called to order at 4:07 p.m. by Mrs. O'Neil. Board members present were Lavonne Berkeley, Elaine Breck, David Conley, Jill Grennan, Susan O'Neil and Rich Pleniewicz. Also attending were Emily Porter, Director and Recording Secretary, Jeannine Hedges

Absent Members: Barbara Clubb

Visitors: None

Minutes:

Mr. Pleniewicz made a motion to approve the Minutes of the Regular Meeting of December 11, 2019. The motion was seconded and approved 6-0.

Treasurer's Report and Monthly Bills:

Mrs. Porter distributed and discussed written reports.

Bills:

Mrs. Porter distributed written reports. Mrs. Porter noted the Vivid lighting bill has not been paid yet because Vivid has not yet submitted their payroll certification.

A motion to ratify the bills was made by Mrs. Breck and seconded. The motion was approved in a roll call vote 6-0: Mrs. Berkeley, yes; Mrs. Breck, yes; Mr. Conley, yes; Mrs. Grennan, yes; Mrs. O'Neil, yes; and Mr. Pleniewicz, yes.

Librarian Report:

Mrs. Porter distributed written reports. Mrs. Porter discussed the 4th of July holiday. Mrs. Porter suggested staying open on July 3rd and giving full-time staff a floating holiday, to which the Board agreed.

Lorrie and Bill Kusnierz donated a generous memorial fund to be used for children's books in memoriam of John Kusnierz.

Mrs. Porter discussed Oregon Public Library's fine free policy and the advantages of Byron Public Library following suit. Porter also discussed methods which are used to get items back without fines. Mobile hot spots are currently turned off after 10 days and Mrs. Porter recommended shortening this period to 2 days. The board agreed to place the Materials Policy on the next agenda for approval.

Trustee Reports:

Mrs. O'Neil discussed digital books and the audiences who don't use or know about our

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services.

Committee Reports:

- Finance: None
- Operations Committee: None
- Executive Committee: None
- Facilities Management: None

Unfinished Business:

None

New Business

- Mrs. Grennan made a motion to keep the existing closed session minutes closed. The motion was seconded and approved 6-0.
- Mrs. Berkeley made a motion to approve the emergency lighting quote from Fox Valley. The recommendation was seconded and approved by roll call vote 6-0: Mrs. Berkeley, yes; Mrs. Breck, yes; Mr. Conley, yes; Mrs. Grennan, yes; Mrs. O’Neil, yes; and Mr. Pleniewicz, yes.

Mr. Pleniewicz made a motion to adjourn the meeting at 4:55 p.m. The motion was seconded approved 6-0.

Respectfully Submitted,
Jeannine Hedges
Recording Secretary

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