

**Minutes of the Regular Meeting of the Board of Trustees  
of the Byron Public Library District  
February 12, 2020**

The meeting was called to order at 4:03 p.m. by Mrs. Clubb. Board members present were Lavonne Berkeley, Barbara Clubb, David Conley, Jill Grennan, and Rich Pleniewicz. Mrs. Breck arrived at 4:12 during the Librarian Report. Also attending were Emily Porter, Director and Recording Secretary, Jeannine Hedges

**Absent Members:** Susan O'Neil

**Visitors:** None

**Minutes:**

Mr. Pleniewicz made a motion to approve the Minutes of the Regular Meeting of January 8, 2020. The motion was seconded and approved 5-0.

**Treasurer's Report and Monthly Bills:**

Mrs. Porter distributed and discussed written reports. Mrs. Porter noted budget numbers are in the black. Mrs. Porter said that a nameplate was added to the memorial plaque for John Kusnierz. Mrs. Porter explained that the line item for Ravistas is the new magazine subscription company that will replace Ebsco.

**Bills:**

Mrs. Porter distributed written reports.

A motion to ratify the bills was made by Mrs. Grennan and seconded. The motion was approved in a roll call vote 5-0: Mrs. Berkeley, yes; Mrs. Clubb, yes; Mr. Conley, yes; Mrs. Grennan, yes; and Mr. Pleniewicz, yes.

**Librarian Report:**

Mrs. Porter distributed written reports. Mrs. Porter was happy to say that the fireplace has been fixed. The burner has been replaced after 10 years of wear. There was also a spider web blockage in the gas line. Advanced Chimneys suggested turning the fireplace on occasionally in the summer to keep spider webs out of the lines. Mrs. Porter reported on OCIAB meetings and FairCom meetings attended. Mrs. Porter held a discussion on the lawn care contract. A discussion was held on the new policies for drug screenings. Mrs. Porter is checking with HR to determine what checklists needs to be in place for reasonable concern. Beth from Dewberry, sent a quote (\$250,000) to remodel for co-worker spaces upon request from Mrs. Porter. Mrs. Porter discussed applying for a grant to cover the costs from the Department of Agriculture. Facilities and Operations meetings will skip the next meeting due to lack of agenda. Mrs. Porter said Nancy will be starting a Remind App for communication with the teens. Mrs. Porter stated that Beanie Baby Bingo and the Unicorn party for children had excellent

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attendance, as well as several adult programs. Mrs. Porter talked about the collaboration with the Oregon Public Library Director on a grant to promote and inform the public about the fine-free policy.

**Trustee Reports:** An email was sent for everyone to follow a link in order to oppose legislation cuts to library funding.

**Committee Reports:**

- Finance: None
- Operations Committee: None
- Executive Committee: None
- Facilities Management: None

**Unfinished Business:**

None

**New Business**

- Mrs. Porter discussed recommended ALA clauses included in the updated materials policy. Mrs. Porter discussed policy changes as written in the packets. Mr. Pleniewicz made a motion to approve the materials policy as changed to reflect the implementation of a no late-fee fines process as written in the packet. The motion was approved by roll call vote 6-0: Mrs. Berkeley, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Mr. Conley, yes; Mrs. Grennan, yes; and Mr. Pleniewicz, yes.
- Mrs. Breck made a motion to approve amnesty for all late fees and any material replacement costs pre-2012. The motion was approved by roll call vote 5-1: Mrs. Berkeley, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Mr. Conley, yes; Mrs. Grennan, yes; and Mr. Pleniewicz, no.

Mrs. Porter will discuss with staff if additional amnesty is warranted. Mr. Conley made a motion to adjourn the meeting at 5:16 p.m. The motion was seconded approved 6-0.

Respectfully Submitted,  
Jeannine Hedges  
Recording Secretary

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