

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
June 9, 2021**

Call to Order:

The meeting was called to order at 5:32 pm. by Barbara Clubb. Board members present were Elaine Breck, Barbara Clubb, David Conley, Jill Grennan, Rachel Hansen, Sean Hosseini; and Susan O'Neil. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: None

Visitors: Eric Arnquist, Prospective board member

Approval of Minutes:

Mrs. Grennan made a motion to approve the minutes of the Regular Board Meeting of May 12, 2021, the Executive Committee Meeting of May 13, 2021, the Executive Committee Meeting-closed minutes of May 13, 2021 and the Finance Committee Meeting of June 2, 2021. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0. Mrs. Breck, yes; Mrs. Clubb, yes; Mr. Conley, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes and Mrs. O'Neil, yes.

Treasurer's Report and Monthly Bills:

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mrs. O'Neil. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0: Mrs. Breck, yes; Mrs. Clubb, yes; Mr. Conley, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Librarian's Report:

Mrs. Porter discussed distributed written reports. Mrs. Porter shared that the library is beginning to feel more normal. A couple of in-house programs took place today. Mrs. Porter reported that there is nothing definitive on the power plant, but Mrs. Porter is "cautiously optimistic." Mrs. Porter went over the mask policy.

Trustee Reports:

Mr. Conley's last meeting. Exit interview. Mr. Conley has been most impressed with the fiscal responsibility of the board. He doesn't have any recommendations for improvement.

Mrs. Breck discussed looking into the possibility of legislation with the intent of creating a self-endowment.

Approved July 14, 2021

Committee Reports:

- Finance Committee: Mrs. Grennan reported about the June 2, 2021 meeting. Mrs. Porter explained the budget, levy and budget & appropriations.
- Operations Committee: None
- Executive Committee: Mrs. Clubb reported about the May 13, 2021 meeting. The purpose of the meeting was to go over Mrs. Porter's evaluation. The committee decided to give Mrs. Porter a 3% raise (\$81,518.32) effective July 1, 2021.
- Facilities Management Committee: None

New Business:

- The Executive Committee recommended approval of the director's compensation. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0. Mrs. Breck, yes; Mrs. Clubb, yes; Mr. Conley, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- Dr. Hansen made a motion to accept the Face Covering Policy update. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0. Mrs. Breck, yes; Mrs. Clubb, yes; Mr. Conley, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- Mr. Conley made a motion to accept the Non-Resident Fee Ordinance 2021-3. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0. Mrs. Breck, yes; Mrs. Clubb, yes; Mr. Conley, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- The Finance Committee recommended the approval of Budget FY2022. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0. Mrs. Breck, yes; Mrs. Clubb, yes; Mr. Conley, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- Mrs. Porter reviewed the Budget and Appropriations Ordinance 2021 draft.
- Mrs. Porter reviewed the Levy Ordinance 2021 draft.

Unfinished Business: None

Adjournment: Mrs. O'Neil made a motion to adjourn the meeting at 6:32 pm. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0: Mrs. Breck, yes; Mrs. Clubb, yes; Mr. Conley, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Approved July 14, 2021

Respectfully Submitted,
Beth Murbach
Recording Secretary

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