

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
August 11, 2021**

Call to Order:

The meeting was called to order at 5:30 pm by Barbara Clubb. Board members present were Elaine Breck, Barbara Clubb, Jill Grennan, Sean Hosseini, and Susan O'Neil. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: Eric Arnquist and Rachel Hansen

Visitors: None

Approval of Minutes:

Mrs. Breck made a motion to approve the minutes of the Regular Board Meeting of July 14, 2021. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mrs. Breck, yes; Mrs. Grennan, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Treasurer's Report and Monthly Bills:

Mrs. Porter discussed distributed written reports. Mrs. Porter reported that we received our first tax drop. A motion to ratify the bills was made by Mrs. O'Neil. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mrs. Breck, yes; Mrs. Grennan, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Librarian's Report:

Mrs. Porter reported that our Summer Reading Club (SRC) was good. She felt Beanstack online worked well, but not as enjoyable as our in-library summer reading programs in the past.

The Emergency Connectivity Fund (ECF) program is paying 100% of any costs for items that leave the building such as laptops, tablets, hotspots. This program will reimburse us for our annual hotspot service (\$3000) and the cost of 25 iPads (approximately \$10,000) that our patrons will be able to check out.

Mrs. Porter shared that she purchased a Meeting Owl Pro for use at the library.

Trustee Reports: None

Committee Reports:

- Finance Committee: None
- Operations Committee: None

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- Executive Committee: None
- Facilities Management Committee: None

New Business:

- Mrs. Breck made a motion to accept the Face Covering update. The motion was seconded and approved 5-0.
- The Board Committee members were amended and agreed upon by board members present.
- Mrs. O'Neil made a motion to approve the 2022 Holidays, as changed. The motion was seconded and approved 5-0.
- Mrs. O'Neil made a motion to approve the Crystal Image Cleaning service contract. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mrs. Breck, yes; Mrs. Grennan, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Unfinished Business: None

Adjournment: Mrs. O'Neil made a motion to adjourn the meeting. The motion was seconded. The meeting adjourned at 6:16 pm.

Respectfully Submitted,
Beth Murbach
Recording Secretary

Approved September 8, 2021