

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
October 13, 2021**

Call to Order:

The meeting was called to order at 5:32 pm by Barb Clubb. Board members present were Eric Arnquist, Barb Clubb, Jill Grennan, Rachel Hansen, Sean Hosseini and Susan O'Neil. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: Elaine Breck

Visitors: None

Approval of Minutes:

Mr. Hosseini made a motion to approve the minutes of the Regular Board Meeting of September 8, 2021 and the Budget Hearing Minutes of September 8, 2021. The motion was seconded and approved 5-0.

Eric Arnquist joined the meeting at 5:35 pm.

Treasurer's Report and Monthly Bills:

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mrs. O'Neil. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 6-0: Mr. Arnquist, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Librarian's Report:

Mrs. Porter shared some of her renovation ideas. She will further discuss these ideas with the Facilities Management Committee at their next meeting.

Mrs. Porter reported that she attended an OCIAB meeting this morning. We have a new assessment supervisor and we do not expect many changes.

Mrs. Porter brought up the sale of a used bookmobile. It's a 2003 bookmobile with 62,705 miles for \$40,000. Board members recommended Mrs. Porter go and take a look at it.

Trustee Reports:

Mrs. Clubb discussed another email Mrs. Porter received from a patron who did not like one of the book displays in the children's area. It was decided not to respond as no formal request for removal was made.

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Committee Reports:

- Finance Committee: None
- Operations Committee: None
- Executive Committee: None
- Facilities Management Committee: Mrs. O'Neil and Mrs. Porter will make arrangements to schedule a facilities management committee meeting. Mrs. Porter will contact Dewberry to attend the facilities management committee meeting.

New Business:

- Mr. Hosseini made a motion to accept the Audit Report. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 6-0: Mr. Arnquist, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- Dr. Hansen made a motion to approve the revised Budget FY21-22. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 6-0: Mr. Arnquist, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- Mrs. Grennan made a motion to approve the Levy Ordinance 2021-5. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 6-0: Mr. Arnquist, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Unfinished Business: None

Adjournment: Mr. Hosseini made a motion to adjourn the meeting at 6:39 pm. The motion was seconded and approved by a vote of 6-0.

Respectfully Submitted,
Beth Murbach
Recording Secretary

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