

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
December 8, 2021**

Call to Order:

The meeting was called to order at 5:30 pm by Barb Clubb. Board members present were Elaine Breck, Jill Grennan, Rachel Hansen, and Sean Hosseini. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: Eric Arnquist and Susan O'Neil

Visitors: None

Approval of Minutes:

Dr. Hansen made a motion to approve the minutes of the Regular Board Meeting of November 10, 2021. The motion was seconded and approved 4-0.

Mrs. Breck joined the meeting at 5:32 pm.

Treasurer's Report and Monthly Bills:

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mr. Hosseini. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; and Mr. Hosseini, yes.

Librarian's Report:

Mrs. Porter shared that she hired someone today who will begin working this Sunday.

Mrs. Porter will be going to take a tour of a used bookmobile that is for sale tomorrow.

Mrs. Porter reported that our burglar alarm is not currently working. She was able to find someone to come this Friday to see what the problem is. She further reported that the fire alarm is still working.

Mrs. Porter informed the board that the Kodak machine is dying and there currently are no updates, so the Kodak machine will need to be replaced.

Trustee Reports:

Mrs. Breck complimented Mrs. Porter on the grants.

Mr. Hosseini reported that the Lion's Club didn't meet this month. He will report next month if the Lion's Club is interested in putting a collection box for glasses at the library.

Mrs. Breck questioned if the number of library visitors was down at other libraries or just ours. Mrs. Porter assured her that numbers were down at other libraries, as well.

Approved January 12, 2022

Committee Reports:

- Finance Committee: None
- Operations Committee: None
- Executive Committee: None
- Facilities Management Committee: None

New Business:

- Levy Ordinance 2021-6: Mrs. Breck made a motion to approve the Levy Ordinance 2021-6. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; and Mr. Hosseini, yes.
- Dewberry Proposal Area 1: No motion was made to approve the Dewberry Proposal Area 1. Motion died.
- Dewberry Proposal Area 1&2: Mrs. Breck made a motion to approve the Dewberry Proposal Area 1&2. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; and Mr. Hosseini, yes.
- Dewberry Proposal Area 1-4: No motion was made to approve the Dewberry Proposal Area 1-4. Motion died.
- Per Capita Grant 2022 Application: Mrs. Grennan made a motion to accept the Per Capital Grant 2022 Application with changes. The motion was seconded and approved 5-0.

Unfinished Business: None

A motion to adjourn the meeting was made by Mr. Hosseini and seconded. The meeting adjourned at 6:05 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary