

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
January 12, 2022
via Zoom**

<https://us02web.zoom.us/j/84087092137?pwd=Smd0Mkg3MXZYWFpkOWJsb3c3UHZ3dz09>

Call to Order:

The meeting was called to order at 5:34 pm by Barb Clubb. Board members present were Eric Arnquist, Elaine Breck, Barb Clubb, Jill Grennan, Rachel Hansen, Sean Hosseini and Susan O'Neil. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: None

Visitors: Beth Keppler from Dewberry

Approval of Minutes:

Mrs. Breck made a motion to approve the minutes of the Regular Board Meeting of December 8, 2021. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0: Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Treasurer's Report and Monthly Bills:

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mr. Hosseini. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0: Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Librarian's Report:

Mrs. Porter discussed distributed written reports. Mrs. Porter reported that she attended an OCIAB meeting this morning initiated by Mr. Buster Barton. Mr. Barton reported that he will be meeting with Exelon on January 24 to discuss a potential contract.

Trustee Reports: None

Committee Reports:

- Finance Committee: None
- Operations Committee: None
- Executive Committee: None
- Facilities Management Committee: None

New Business:

- FOIA Policy FY22: Mrs. Breck made a motion to approve the FOIA Policy FY22. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0: Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- Kodak machine computer replacement: Mr. Hosseini made a motion to approve the replacement of the Kodak machine computer. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0: Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- Burglar alarm system replacement: Mrs. O'Neil made a motion to approve the replacement of the burglar alarm system. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0: Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Beth Keppler from Dewberry gave a presentation on four different concepts for improvements to the library. A discussion was held regarding the best option for our library at this time.

- Dewberry Concept Plan options: Mr. Hosseini made a motion to approve the Dewberry Concept Plan 4 without Classroom 1 (445 sq ft.). The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0: Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Unfinished Business: None

A motion to adjourn the meeting was made by Mr. Hosseini and seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 7-0: Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes. The meeting adjourned at 6:38 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary