

**Minutes of the Regular Meeting of the Board of Trustees  
of the Byron Public Library District  
February 9, 2022  
via Zoom**

<https://us02web.zoom.us/j/81717831541?pwd=WW1yZURibVlrV2F1eDF4Wm5TSIh2dz09>

**Call to Order:**

The meeting was called to order at 5:44 pm by Barb Clubb. Board members present were Eric Arnquist, Barb Clubb, Sean Hosseini, Jill Grennan and Susan O'Neil. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

**Absent Members:** Elaine Breck and Rachel Hansen

**Visitors:** Beth Keppler, Dewberry

**Approval of Minutes:**

Mrs. Grennan made a motion to approve the amended minutes of the Regular Board Meeting of January 12, 2022. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mr. Arnquist, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

**Treasurer's Report and Monthly Bills:**

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mr. Hosseini. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mr. Arnquist, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

**Librarian's Report:**

Mrs. Porter discussed distributed written reports.

Mrs. Porter questioned the board on how they would like her to proceed with mask guidelines at the library. The board recommended that Mrs. Porter continue to follow the IDPH mask guidelines.

**Trustee Reports:** Mr. Hosseini reported that Byron Lion's Club is willing to provide the library with a collection box for used eye glasses. Byron Lion's Club is checking into getting a collection container. Mr. Hosseini further reported that the Byron Lion's Club would be interested in taking over collecting the plastic bags from the library to secure a bench for the community.

**Committee Reports:**

- Finance Committee: None
- Operations Committee: None

- Executive Committee: None
- Facilities Management Committee: None

**New Business:**

- Committee Slate – No action taken.
- Dewberry Quote – Beth Keppler went over the proposed project improvements for the library including a preliminary time schedule and project budget. After the presentation, Mrs. Porter explained to the board that her first step with the project is to look into the best way to finance this project. Mrs. Porter set up a special meeting on March 2 at 5:30 pm to discuss with the board financing options for the proposed improvements.

**Unfinished Business:** None

A motion to adjourn the meeting was made by Mrs. Grennan and seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mr. Arnquist, yes; Mrs. Clubb; yes; Mrs. Grennan, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes. The meeting adjourned at 6:39 pm.

Respectfully submitted,  
Beth Murbach  
Recording Secretary