

**Minutes of the Regular Meeting of the Board of Trustees  
of the Byron Public Library District  
April 13, 2022**

**Call to Order:**

The meeting was called to order at 5:33 pm by Barb Clubb. Board members present were Eric Arnquist, Barb Clubb, Sean Hosseini, Jill Grennan and Susan O'Neil. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

**Absent Members:** Elaine Breck & Rachel Hansen

**Visitors:** None

**Approval of Minutes:**

Mrs. O'Neil made a motion to approve the minutes of the Regular Board Meeting of March 9, 2022. The motion was seconded and approved.

**Treasurer's Report and Monthly Bills:**

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mr. Hosseini. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 4-0: Mrs. Clubb, yes; Mrs. Grennan, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Eric Arnquist arrived at 5:41 pm.

**Librarian's Report:**

Mrs. Porter discussed distributed written reports. Mrs. Porter still has not heard back from the state regarding the notary licenses. Mrs. Porter reported that the library checked out 100 more items in March, 2022 than in March of 2019. Mrs. Porter is going to donate some shelving to the Oregon Public Library. Mrs. Porter has hired a painter to begin to do some painting that needs to be done at the library. Mrs. Porter reported staff to be included in the Design Committee are Nancy McKay, Cathy Rakowski and Beth Murbach. Mrs. Porter explained how attendance works for the Teen Department. She shared that our teen numbers continue to grow.

**Trustee Reports:** None.

**Committee Reports:**

- Finance Committee: Meeting is scheduled for 1:00 pm on April 20, 2022.
- Operations Committee: None
- Executive Committee: Meeting was rescheduled to May 16 at 1:00 pm.

Approved May 11, 2022

- Facilities Management Committee: The committee met today at 4:00 pm. Mrs. Porter briefly went over things that the committee discussed. Mr. Hosseini reported that the committee is recommending the board to approve the quote for replacement carpet tiles in the children's department for \$9,000 and the removal and replacement of entryway flooring for \$25,000.

**New Business:**

- FY22 Budget Updates: Mrs. O'Neil made a motion to approve the FY22 Budget updates. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mr. Arnquist, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- Facilities Committee recommendations: The motion to accept the Facilities Committee recommendations was approved by a roll call vote initiated by Mrs. Clubb; 5-0. Mr. Arnquist, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- Ad Hoc Design Committee: Mrs. Clubb and Mrs. Grennan volunteered to be on the Ad Hoc Design Committee. Mrs. Porter will invite all the board members to the Design Committee meetings.

**Unfinished Business:** None

A motion to adjourn the meeting was made by Mrs. Grennan and seconded. The meeting adjourned at 6:23 pm.

Respectfully submitted,  
Beth Murbach  
Recording Secretary