

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
June 8, 2022**

Call to Order:

The meeting was called to order at 5:33 pm by Barb Clubb. Board members present were Eric Arnquist, Elaine Breck, Barb Clubb, Rachel Hansen and Susan O'Neil. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: Jill Grennan and Sean Hosseini

Visitors: None

Approval of Minutes:

Dr. Hansen made a motion to approve the minutes of the Regular Board Meeting of May 11, 2022, Executive Committee Meeting minutes of May 16, 2022, the Executive Committee Closed Meeting minutes of May 16, 2022 and Design Committee Meeting minutes of May 18, 2022. The motion was seconded and approved.

Elaine Breck arrived at 5:35 pm.

Treasurer's Report and Monthly Bills:

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mrs. O'Neil. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb 5-0. Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Dr. Hansen, yes; and Mrs. O'Neil, yes.

Librarian's Report:

Mrs. Porter discussed distributed written reports. Mrs. Porter reported that there are several steps that need to be completed before the moving can begin for the renovation. Mrs. Porter shared that the Summer Reading program is off to a great start.

Trustee Reports: None

Committee Reports:

- Finance Committee: Next meeting is Wednesday, June 29, 2022 at 10:00 am.
- Operations Committee: None
- Executive Committee: Minutes from May 16, 2022 meeting.
- Facilities Management Committee: None
- Design Committee: See renovation update below.

Approved July 13, 2022

Unfinished Business:

- Renovation Update: Mrs. Porter showed samples of the flooring, counters, backsplash and color of the cabinets. Mrs. Porter went over the renderings and answered questions.

New Business:

- Director's Raise: The Executive Committee recommended a 3% director's raise to bringing the director's annual salary to \$83,960. The motion was approved by a roll call vote initiated by Mrs. Clubb 5-0. Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Dr. Hansen, yes; and Mrs. O'Neil, yes.
- Entry Flooring Quote: Mrs. O'Neil made a motion to accept the quote from Carpetland for the entry flooring. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb 5-0. Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb; Dr. Hansen, yes; and Mrs. O'Neil, yes.
- Meeting Room Chairs: Mrs. Breck made a motion to accept the meeting room chair seat quote. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb 5-0. Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Dr. Hansen, yes; and Mrs. O'Neil, yes.
- Auditor Proposals: Mr. Arnquist made a motion to accept the auditor proposal from Lauterbach & Amen, LLP. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb 5-0. Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Dr. Hansen, yes; and Mrs. O'Neil, yes.

Unfinished Business: None

A motion to adjourn the meeting was made by Mrs. O'Neil and seconded. The meeting adjourned at 6:27 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary