

**Minutes of the Regular Meeting of the Board of Trustees  
of the Byron Public Library District  
July 13, 2022**

**Call to Order:**

The meeting was called to order at 5:39 pm by Barb Clubb. Board members present were Eric Arnquist, Elaine Breck, Barb Clubb, Sean Hosseini and Jill Grennan. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

**Absent Members:** Rachel Hansen and Susan O'Neil

**Visitors:** None

**Approval of Minutes:**

Mrs. Breck made a motion to approve the minutes of the Regular Board Meeting of June 8, 2022 and the Finance Committee Meeting of June 29, 2022. The motion was seconded and approved.

**Treasurer's Report and Monthly Bills:**

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mr. Hosseini. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 4-0: Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; and Mr. Hosseini, yes.

Eric Arnquist arrived at 5:52 pm.

**Librarian's Report:**

Mrs. Porter discussed distributed written reports. Mrs. Porter shared that she will be attending a couple of conferences this fall.

**Trustee Reports:** Mr. Hosseini reported that the children's summer programs have been well done.

**Committee Reports:**

- Finance Committee: Mrs. Grennan reported that the committee discussed the budget. There are few changes between last year's fiscal budget and this year's fiscal budget.
- Operations Committee: None
- Executive Committee: None
- Facilities Management Committee: None

- Design Committee: None

**Unfinished Business:**

- Renovation Update: Mrs. Porter reported the meeting room seat chairs are coming. She further reported that the original downstairs flooring that was chosen is no longer available.

**New Business:**

- Board Meeting Date Ordinance 2022-1: Mrs. Breck made a motion to accept the Board Meeting Date Ordinance 2022-1. The motion was seconded and approved.
- Budget and Appropriation Ordinance 2022-2 Draft: Mrs. Porter went over the draft of the Budget and Appropriation Ordinance 2022-2.
- Non-Resident Participation: Mrs. Grennan made a motion to accept the non-resident library card participation program using the tax bill method and to exempt children from being charged for a library card.
- Committee Slate FY22-23: Mrs. Breck was added to the Closed Session Minutes committee. Barb Clubb agreed to continue as President.

Mrs. Breck left the meeting at 6:21 pm.

- Budget FY22-23: Mr. Hosseini made a motion to accept the Budget FY22-23. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb 4-0. Mr. Arnquist, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; and Mr. Hosseini, yes.
- FOIA Policy FY23: Mrs. Grennan made a motion to accept the FOIA Policy FY23. The motion was seconded and approved.

**Unfinished Business:** None

A motion to adjourn the meeting was made by Mr. Hosseini and seconded. The meeting adjourned at 6:23 pm.

Respectfully submitted,  
Beth Murbach  
Recording Secretary

Approved August 10, 2022