

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
August 10, 2022**

Call to Order:

The meeting was called to order at 5:33 pm by Barb Clubb. Board members present were Elaine Breck, Barb Clubb, Rachel Hansen, Sean Hosseini and Jill Grennan. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: Eric Arnquist and Susan O'Neil

Visitors: None

Approval of Minutes:

Mr. Hosseini made a motion to approve the minutes of the Regular Board Meeting of July 13, 2022 and the Design Committee Meeting of July 20, 2022. The motion was seconded and approved.

Treasurer's Report and Monthly Bills:

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mrs. Breck. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; and Mr. Hosseini, yes.

Librarian's Report:

Mrs. Porter discussed distributed written reports. Mrs. Porter went over flooring for the renovation. Mrs. Porter reported that the summer reading program went well. Mrs. Porter discussed some staff changes. Mrs. Porter announced that L&A are our new auditors.

Trustee Reports: None

Committee Reports:

- Finance Committee: None
- Operations Committee: None
- Executive Committee: None
- Facilities Management Committee: None
- Design Committee: Report from July 20, 2022

Unfinished Business:

- Renovation Update: The committee was able to see a current 3D rendering of the renovation project. Changes continue to be made.

New Business:

- Installment Purchase Agreement Resolution 2022-1: Mr. Hosseini made a motion to approve the Installment Purchase Agreement Resolution 2022-1. Motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; and Mr. Hosseini, yes.
- Illinois Funds Transfer: Mrs. Breck made a motion to start an account with Illinois Funds and to transfer our reserve account monies into said account. Motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; and Mr. Hosseini, yes.
- Closure September 22 & 23, 2022 for entryway flooring: Mr. Hosseini a motion to close the Byron Public Library on September 22 and 23, 2022 for the entryway flooring and to pay employees for their normal hours for said days. Motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; and Mr. Hosseini, yes.

Unfinished Business: None

A motion to adjourn the meeting was made by Mrs. Breck and seconded. The meeting adjourned at 6:32 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary