

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
September 21, 2022**

Call to Order:

The meeting was called to order at 5:31pm by Barb Clubb. Board members present were Eric Arnquist, Elaine Breck, Barb Clubb, Rachel Hansen, Sean Hosseini, and Susan O'Neil. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: Jill Grennan

Visitors: None

Approval of Minutes:

Mrs. Breck made a motion to approve the minutes of the Regular Board Meeting of August 10, 2022 and the Secretary's Audit Meeting of August 16, 2022. The motion was seconded and approved.

Treasurer's Report and Monthly Bills:

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mrs. O'Neil. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 6-0: Mr. Arnquist, Mrs. Breck, yes; Mrs. Clubb, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Librarian's Report:

Mrs. Porter discussed distributed written reports. Mrs. Porter went over the changes made in the library as renovation begins. Mrs. Porter reported that there are several companies interested in bidding on the library renovation. Mrs. Porter shared that she was pleased with the quote from the movers.

Trustee Reports: None

Committee Reports:

- Finance Committee: None
- Operations Committee: None
- Executive Committee: None
- Facilities Management Committee: None
- Design Committee: None

Unfinished Business:

- Renovation Update: Mrs. Porter reported that we had a successful bid meeting with four contractors present. Mrs. Porter stated that the flooring will be installed tomorrow and Friday. Completion will be on Monday. DVDs will be moved into the new flooring area. Computers will go where DVDs are and then moving can begin. Beth from Dewberry contacted Mrs. Porter about construction costs going up. Beth and Mrs. Porter discussed some ideas on ways to cut costs.

New Business:

- Budget and Appropriations Ordinance 2022-2: Mr. Hosseini made a motion to approve the Budget and Appropriations Ordinance 2022-2. Motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 6-0: Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Unfinished Business: None

A motion to adjourn the meeting was made by Mr. Arnquist and seconded. The meeting adjourned at 6:09 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary