

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
June 14, 2023**

Call to Order:

The meeting was called to order at 5:30 pm by Barb Clubb. Board members present were Elaine Breck, Barb Clubb, Jill Grennan, Rachel Hansen, Sean Hosseini and Susan O'Neil. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: Eric Arnquist

Oath of Office for Elected Trustees: Tabled until next month

Visitors: None

Approval of Minutes:

Mr. Hosseini made a motion to approve the minutes of the Regular Board Meeting of May 10, 2023, the Decennial Committee Meeting Minutes of May 10, 2023, Executive Committee Meeting Minutes of May 15, 2023 and Finance Committee Meeting Minutes of June 7, 2023. The motion was seconded and approved.

Treasurer's Report and Monthly Bills:

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Dr. Hansen. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 6-0: Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Librarian's Report:

Mrs. Porter discussed distributed written reports. Mrs. Porter reported that summer programming is going extremely well. Mrs. Porter shared that the hardware for the doors and the HVAC are still not complete for the new space.

Trustee Reports: None

Committee Reports:

- Decennial Committee – Mrs. O'Neil reported that the next Decennial Committee Meeting is tentatively scheduled for September.
- Finance Committee: Mrs. Grennan reported on the June 7, 2023 meeting of the Finance Committee. The committee went over the budget. The library will be getting bids on insurance. The committee discussed the possibility of hiring a full-time employee to lead the Adult Department.

- Operations Committee: None
- Executive Committee: Mrs. Breck reported on the May 15, 2023 meeting. The committee asked Mrs. Porter to look into solar charging stations. The committee discussed the possibility of solar panels in the future. The strategic plan was pushed back to January. The Executive Committee completed Mrs. Porter's director's review and will recommend a 4% raise bringing her annual salary to \$87,306.75.
- Facilities Management Committee: None

Unfinished Business:

- **Renovation Update:** Mrs. Porter did a renovation update during the librarian's report.

New Business:

- **Byron Power Station Real Property Tax Assessment Settlement Agreement:** A motion to approve the Byron Power Station Real Property Tax Assessment Settlement Agreement was made by Mrs. Breck. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 6-0. Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- **Head of Adult Services:** The board discussed the position of Head of Adult Services. The board was in favor of this hire.
- **Budget FY24:** The Finance Committee recommended approval of the Budget FY24. The motion was approved by a roll call vote initiated by Mrs. Clubb; 6-0. Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- **Director's Raise:** The Executive Committee recommended approval of the director's raise. The motion was approved by a roll call vote initiated by Mrs. Clubb; 6-0. Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

A motion to adjourn the meeting was made by Dr. Hansen and seconded. The meeting adjourned at 6:16 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary

Approved July 12, 2023