

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
July 12, 2023**

Call to Order:

The meeting was called to order at 5:31 pm by Barb Clubb. Board members present were Eric Arnquist, Elaine Breck, Barb Clubb, Jill Grennan, Rachel Hansen, and Susan O'Neil. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: Sean Hosseini

Oath of Office for Elected Trustees: Eric Arnquist was sworn into office.

Visitors: None

Approval of Minutes:

Mrs. Grennan made a motion to approve the minutes of the Regular Board Meeting of June 12, 2023 and the Special Board Meeting Minutes of June 28, 2023. The motion was seconded and approved.

Elaine Breck arrived at 5:33 PM.

Rachel Hansen arrived at 5:34 PM.

Treasurer's Report and Monthly Bills:

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mr. Arnquist. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 6-0: Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; and Mrs. O'Neil, yes.

Librarian's Report:

Mrs. Porter discussed distributed written reports. Mrs. Porter shared that the Summer Reading Club is going well. Mrs. Porter reported that we have received one application for the Head of Adult Services position. The applicant did not meet the qualifications. Mrs. Porter stated that the HVAC in the new space is scheduled to be completed this Friday and hardware is slated to arrive the beginning of August.

Trustee Reports: None

Committee Reports:

- Decennial Committee: Meeting is tentatively scheduled for September.
- Finance Committee: None

- Operations Committee: None
- Executive Committee: None
- Facilities Management Committee: None

Unfinished Business:

- Renovation update: Mrs. Porter reported that she is pleased with the renovation. Further updates were given during Mrs. Porter's librarian's report.

New Business:

- Non-Resident Card Ordinance 2023-1: A motion to approve the Non-Resident Card Ordinance 2023-1 was made by Mr. Arnquist. The motion was seconded and approved.
- Board Meeting Schedule Ordinance 2023-2: A motion to approve the Board Meeting Schedule Ordinance 2023-2 was made by Mr. Arnquist. The motion was seconded and approved.
- Budget and Appropriation Ordinance 2023-3: Mrs. Porter presented the Budget and Appropriation Ordinance 2023-3 and discussed with the board.

A motion to adjourn the meeting was made by Mr. Arnquist and seconded. The meeting adjourned at 6:15 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary