

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
October 11, 2023**

Call to Order:

The meeting was called to order at 5:43 pm by Barb Clubb. Board members present were Eric Arnquist, Barb Clubb, Sean Hosseini and Susan O'Neil. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: Elaine Breck, Jill Grennan and Rachel Hansen

Visitors: None

Approval of Minutes:

Mr. Arnquist made a motion to approve the minutes of the Budget Hearing of September 13, 2023, the Regular Board Meeting of September 13, 2023 and the Decennial Committee Meeting Minutes of September 13, 2023. The motion was seconded and approved.

Treasurer's Report and Monthly Bills:

Mrs. Porter reported the second half of tax funds usually arrive at the end of September; however, we only received a portion. The rest of the money will be coming at the end of October. The delay was due to changes with Constellation.

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mrs. O'Neil. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 4-0: Mr. Arnquist, yes; Mrs. Clubb, yes; Mr. Hosseini, yes and Mrs. O'Neil, yes.

Librarian's Report:

Mrs. Porter discussed distributed written reports. Mrs. Porter shared that the library succulent display for people to take will have a donation box. All money collected will be donated to the United Way in support of Imagination Library in Ogle County.

Trustee Reports: None

Committee Reports:

- Decennial Committee: The next Decennial Committee meeting is scheduled for Wednesday, December 13, 2023.
- Finance Committee: None
- Operations Committee: None

- Executive Committee: None
- Facilities Management Committee: None

Unfinished Business:

None

New Business:

- AV Update Sound Incorporated Quote: A motion to approve the AV update quote from Sound Incorporated in the amount of \$14,312 was made by Mr. Hosseini. The motion was approved by a roll call vote initiated by Mrs. Club: 4-0; Mr. Arnquist, yes; Mrs. Clubb, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- IT Quote CMJ or Entre: A motion to approve the IT quote from CMJ in the amount of \$1,096 per month after the first month was made by Mrs. O'Neil . The motion was approved by a roll call vote initiated by Mrs. Club; 4-0; Mr. Arnquist, yes; Mrs. Clubb, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- Levy Ordinance 2023-4: A motion to approve the Levy Ordinance 2023-4 was made by Mr. Hosseini. The motion was approved by a roll call vote initiated by Mrs. Clubb; 4-0: Mr. Arnquist, yes; Mrs. Clubb, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

A motion to adjourn the meeting was made by Mr. Hosseini and seconded. The meeting adjourned at 6:37 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary