

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
March 13, 2024**

Call to Order:

The meeting was called to order at 5:34 pm by Barb Clubb. Board members present were Eric Arnquist, Barb Clubb, Jill Grennan, Sean Hosseini, and Susan O'Neil Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: Elaine Breck and Rachel Hansen

Visitors: Emily Klonicki Consulting for Strategic Planning

Approval of Minutes:

Mr. Hosseini made a motion to approve the minutes of the Regular Board Meeting of February 21, 2024. The motion was seconded and approved.

Treasurer's Report and Monthly Bills:

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mrs. Grennan. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 4-0: Mrs. Clubb, yes; Mrs. Grennan, yes; Mr. Hosseini, yes and Mrs. O'Neil, yes.

Librarian's Report:

Mrs. Porter discussed distributed written reports. Mrs. Porter is pleased with the new light fixtures.

Trustee Reports: None

Committee Reports

- Finance Committee: None
- Operations Committee: None
- Executive Committee: Scheduled for Wednesday, April 3 at 1:00 pm.
- Facilities Management Committee: None

Unfinished Business:

Mr. Arnquist arrived at 5:41 pm.

Approved April 10, 2024

New Business:

- Room Use Policy – A motion was made by Mrs. O’Neil to accept the revised Room Use Policy. The motion was seconded and approved.
- Strategic Planning Session with Emily Klonicki – Ms. Klonicki used the SOAR (Strengths-Opportunities-Aspirations-Results) approach to walk the board through an assessment of the library. Ms. Klonicki and the board reviewed a public survey making additions and deletions.

Mr. Hosseini left the meeting at 6:28 pm.

A motion to adjourn the meeting was made by Mrs. Grennan and seconded. The meeting adjourned at 7:01 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary