

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
May 8, 2024**

Call to Order:

The meeting was called to order at 5:30 pm by Barb Clubb. Board members present were Barb Clubb, Jill Grennan, Rachel Hansen, Sean Hosseini, and Susan O'Neil Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: Eric Arnquist and Elaine Breck

Visitors: Emily Klonicki of Klonicki Consulting

Approval of Minutes:

Mr. Hosseini made a motion to approve the minutes of the Regular Board Meeting of April 10, 2024. The motion was seconded and approved.

Treasurer's Report and Monthly Bills:

Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mrs. O'Neil. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 5-0: Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes and Mrs. O'Neil, yes.

Librarian's Report:

Mrs. Porter discussed distributed written reports. Mrs. Porter reported that tomorrow our new AV equipment will be installed upstairs.

Trustee Reports: None

Committee Reports

- Finance Committee: May 22, 2024 at 1:00 pm
- Operations Committee: None
- Executive Committee: May 21 at 11:30 am and May 29, 2024 at 11:00 am
- Facilities Management Committee: None

Unfinished Business:

New Business:

Approved June 12, 2024

- Facilities Maintenance Plan FY25 – A motion to accept the Facilities Maintenance Plan FY25 was made by Mr. Hosseini. The motion was seconded and approved.
- Strategic Plan Draft – Ms. Klonicki went over the steps we've taken so far in the strategic plan process. Ms. Klonicki discussed the library's strengths, opportunities and aspirations. Ms. Klonicki reported that there were 332 surveys completed by the public. Ms. Klonicki went over the results from said surveys. Ms. Klonicki presented a draft of goals for the next three years for the library. Discussion with the board about these goals pursued. Mrs. Porter will bring a copy of the final draft of these goals to the board next month for approval.

A motion to adjourn the meeting was made by Mrs. Grennan and seconded. The meeting adjourned at 6:24 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary