

ORDINANCE NO. 2024-3 DRAFT

**FISCAL YEAR JULY 1, 2024 to JUNE 30, 2025
BUDGET AND APPROPRIATION ORDINANCE
OF THE BYRON PUBLIC LIBRARY DISTRICT
OGLE COUNTY, ILLINOIS**

The following constitutes the Budget and Appropriation Ordinance for the BYRON PUBLIC LIBRARY DISTRICT, Ogle County, Illinois, for the fiscal year beginning July 1, 2024 and ending June 30, 2025, adopted by said Board of Library Trustees on September 11, 2024, after a public hearing:

WHEREAS, the Finance Committee and Library Administrator have been designated by the Board of Library Trustees to prepare in tentative form a budget and appropriation ordinance for the Byron Public Library District, Ogle County, Illinois, and in accordance with such designation have prepared such tentative budget and appropriation ordinance and made the ordinance conveniently available to public inspection for at least thirty (30) days prior to the date of this Ordinance; and

WHEREAS, prior to final action, a public hearing was scheduled as to such budget and appropriation ordinance on September 11, 2024, notice of which hearing was given at least thirty (30) days prior thereto by publication in *Tempo*, a newspaper regularly published in the District, and all other requirements of the Illinois Public Library District Act of 1991 and the Illinois Municipal Budget Law have been met;

NOW, THEREFORE, BE IT ORDAINED, BY THE BOARD OF TRUSTEES OF THE BYRON PUBLIC LIBRARY DISTRICT, OGLE COUNTY, ILLINOIS:

SECTION 1. That the following budget containing an estimate of receipts and expenditures of the Byron Public Library District, Ogle County, Illinois, be and the same is hereby adopted as the Budget and Appropriation Ordinance of this District, for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

LIBRARY CORPORATE FUND

Estimated Receipts

Cash on hand on July 1, 2024	111,000
Receipts from Library Corporate Fund Levy	1,075,000
Receipts from other income	<u>170,000</u>
Total estimated cash receipts	\$1,356,000

Estimated Expenditures

Expenses	
A-V Materials	\$22,400
Accountant	\$3,360
Books & Periodicals	\$76,160
Building supplies	\$6,720
Computer Equipment & Maintenance	\$53,260
Contractual services	\$28,000
Creative Studio Supplies	\$16,800

Digital Services	\$56,000
Furniture and equipment	\$17,920
Health Insurance	\$100,800
Legal services	\$5,600
Miscellaneous	\$1,100
Office supplies	\$26,880
Deferred Compensation	\$17,920
Wages	\$672,000
Publicity	\$4,480
Repair and maintenance	\$11,200
Special programs	\$32,480
Travel & Education	\$6,720
Utilities	\$67,200
Contingency	\$25,000
Debt Service	\$100,000

Total estimated expenditures	<u>-1,352,000</u>
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Estimated cash on hand on June 30, 2025	\$4,000
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SPECIAL RESERVES FUND

Estimated Receipts	
Cash on hand on July 1, 2024	650,000
Interest/transfers/contributions	<u>50,000</u>
Total estimated cash receipts	\$700,000

Estimated Expenditures	
Capital expenditures/emergency repairs/operating reserves/renovation	<u>-500,000</u>
Estimated cash on hand on June 30, 2025	\$200,000

AUDIT FUND

Estimated Receipts	
Cash on hand on July 1, 2024	7,000
Receipts from Special Audit Tax Levy	<u>10,000</u>
Total estimated cash receipts	\$17,000

Estimated Expenditures	
Audit expenses	<u>-10,000</u>
Estimated cash on hand on June 30, 2025	\$7,000

ILLINOIS MUNICIPAL RETIREMENT FUND

Estimated Receipts	
Cash on hand on July 1, 2024	20,000
Receipts from Illinois Municipal Retirement Fund Tax Levy	<u>60,000</u>
Total estimated cash receipts	\$80,000
Estimated Expenditures	
Contributions to Illinois Municipal Retirement Fund	<u>-70,000</u>
Estimated cash on hand on June 30, 2025	\$10,000

SOCIAL SECURITY FUND

Estimated Receipts	
Cash on hand on July 1, 2024	6,000
Receipts from Social Security Tax Levy	<u>40,000</u>
Total estimated cash receipts	\$46,000
Estimated Expenditures	
Contributions to Social Security	<u>-46,000</u>
Estimated cash on hand on June 30, 2025	-0-

**LIABILITY, PROPERTY DAMAGE, RISK, AND
INSURANCE EXPENSE FUND**

Estimated Receipts	
Cash on hand on July 1, 2024	45,000
Receipts from Liability Tax Levy	<u>10,000</u>
Total estimated cash receipts	\$55,000
Estimated Expenditures	
Insurance/liability/risk management expense	<u>-55,000</u>
Estimated cash on hand on June 30, 2025	-0-

SUMMARY BY FUND

Total appropriations for Library Corporate Fund	1,352,000
Total appropriations for Special Reserve Fund	500,000
Total appropriations for Audit Fund	10,000
Total appropriations for IL Municipal Retirement Fund	70,000
Total appropriations for Social Security Fund	46,000
Total appropriations for Liability, Property Damage, Risk, and Insurance and Expense Fund	<u>55,000</u>
Total Appropriations	\$2,033,000

Section 2: That, to the extent permitted by law, all unexpended balances of any item or items for which an appropriation is made by this budget and appropriation ordinance may be transferred to, or expended in

making up any insufficiency or deficit in, any other item or items for which an appropriation is made by this ordinance.

Section 3: That this ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law. That, further, a certified copy of this ordinance shall be published at least once after passage, in a newspaper published or circulated in said Library District, and filed with the Ogle County Clerk within thirty (30) days after passage.

Section 4: That to the extent permitted by law, all unexpended balances not applied in the manner set forth above in this ordinance, or unexpended balances not applied as provided in prior Budget and Appropriation Ordinances of the District, shall be accumulated for Special Reserves Fund.

Section 5: The following determinations by the Board of Trustees are hereby made part of the aforesaid budget:

- (a) An estimate of cash on hand at the beginning of the fiscal year is expected to be \$839,000.
- (b) An estimate of the cash expected to be received during the fiscal year from all sources is \$1,415,000.
- (c) An estimate of the expenditures contemplated for the fiscal year is \$2,033,000.
- (d) An estimate of the cash expected to be on hand at the end of the fiscal year is \$221,000.
- (e) An estimate of the amount of taxes to be received during the fiscal year is \$1,195,000.

APPROVED by the Board of Trustees of the Byron Public Library District, Ogle County, Illinois, on the 11th day of September, 2024.

AYES:

NAYS:

ABSENT:

ATTEST:

Secretary, Board of Library Trustees,
Byron Public Library District,
Ogle County, Illinois

President, Board of Library Trustees,
Byron Public Library District,
Ogle County, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS.
COUNTY OF OGLE)

SECRETARY'S CERTIFICATION OF ORDINANCE

I, the undersigned, do hereby certify that I am the duly elected, qualified and acting Secretary of the Byron Public Library District, Ogle County, Illinois (the "District"), and that as such official I am the keeper of the records, files and seal of The Board of Library Trustees of the District (the "Board").

I do further certify that attached hereto is a full, true and complete copy of Ordinance No. 2024-3 fully entitled

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which Ordinance was duly passed and adopted by the Board at a meeting of the Board held on September 11, 2024, and approved by the President of the District on September 11, 2024, and said Ordinance has been duly filed with the undersigned as Secretary of the District and is now in full force and effect.

I do further certify that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Library District Act, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District, this 11th day of September, 2024.

ATTEST:

Secretary, Board of Library Trustees,
Byron Public Library District,
Ogle County, Illinois

(SEAL)

**Estimate of Revenue for Fiscal Year 2024-2025
For
Byron Public Library District**

The following is an estimate of revenues, by source, anticipated being received by Byron Public Library District, County of Ogle, State of Illinois, during the fiscal year 2024-2025.

<u>SOURCE</u>	<u>AMOUNT</u>
1. Real Estate Tax	1,195,000
2. Fees/Copy Machine Receipts/Poster Printing/Non-Resident Cards	20,000
3. Interest Income	100,000
4. Personal Property Replacement Tax	15,000
5. Gifts and Memorials/Book Sales	8,000
6. Per Capita Grant	12,000
7. Miscellaneous Grants	15,000
Total:	<u>\$1,365,000</u>

The undersigned, being the Treasurer of the Byron Public Library District, hereby certifies that the foregoing is an estimate of revenues to be received by Byron Public Library District during the fiscal year 2024-2025.

Dated: September 11, 2024

Jillian Grennan
Treasurer
Byron Public Library District