

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
August 14, 2024**

Call to Order:

The meeting was called to order at 5:32 pm by Barb Clubb. Board members present were Eric Arnquist, Elaine Breck, Barb Clubb, Jill Grennan, Rachel Hansen, and Susan O'Neil. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: Sean Hosseini

Visitors: None

Approval of Minutes:

Mr. Arnquist made a motion to approve the minutes of the Special Board Meeting of July 18, 2024 and the Special Board Meeting of July 21, 2024. The motion was seconded and approved. Dr. Hansen made a motion to approve the minutes of the Regular Board Meeting of July 10, 2024. The motion was seconded and approved.

Treasurer's Report and Monthly Bills:

Mrs. Porter went over some cost overruns. She reported that budget adjustments will be made for board approval next month. Mrs. Porter discussed distributed written reports. A motion to ratify the bills was made by Mrs. O'Neil. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. Clubb; 6-0: Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Clubb, yes; Mrs. Grennan, yes; Dr. Hansen, yes; and Mrs. O'Neil, yes.

Librarian's Report:

Mrs. Porter discussed distributed written reports. Mrs. Porter reported that the carpet has been installed and the desks are coming in on Monday.

Trustee Reports: None

Committee Reports

- Finance Committee: None
- Operations Committee: None
- Executive Committee: None
- Facilities Management Committee: None

Unfinished Business: None

New Business:

- Succession Plan 2024 – Mrs. Breck made a motion to approve Succession Plan 2024 with recommended changes. The motion was seconded and approved.
- IPLAR – Mrs. Breck made a motion to approve IPLAR. The motion was seconded and approved.

Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)) And the minutes of meetings lawfully closed under the Open Meetings Act (5 ILCS 120/2(c)(21)).

Dr. Hansen made a motion to go into closed session. Mr. Arnquist seconded. Mrs. Porter and Mrs. Murbach were excused from the meeting. The board went into closed executive session at 5:55 pm. The board left closed session at 6:37 pm. Mrs. Porter was invited back to the meeting.

The board scheduled a Special Meeting on Monday, August 19 at 12:00 pm to hire an HR consultant.

Adjournment

A motion to adjourn the meeting was made by Eric Arnquist and seconded. The meeting adjourned at 6:46 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary