

**Minutes of the Special Meeting of the Board of Trustees
of the Byron Public Library District
October 2, 2024**

Call to Order:

The meeting was called to order at 5:30 pm by Vice President Susan O'Neil. Board members present were Jill Grennan, Rachel Hansen, Sean Hosseini, and Elaine Breck. Also attending was Emily Porter, Director.

Absent Members: Eric Arnquist

Director's Report:

Mrs. O'Neil read a notification of immediate resignation from Trustee Barb Clubb. It was sent to Mrs. O'Neil and Mrs. Porter on October 1, 2024. Per the by-laws, Mrs. O'Neil will become the acting Board President until such time as a new President is nominated and voted upon.

New Business:

a.) Library Director Emily Porter submitted a letter of resignation on September 18, 2024 effective October 17, 2024. A motion to regretfully accept Mrs. Porter's resignation was made by Mrs. Breck; seconded by Dr. Hansen. Motion carried with Mr. Hosseini and Mrs. Grennan abstaining.

b.) Mrs. Porter submitted a proposal for the Director duties to be divided between Department Heads Julie Reckamp and Nancy McKay with a commensurate pay increase. A motion to accept the recommendations with a formal employment agreement to be reviewed by Attorney Britt Isaly made by Mr. Hosseini; seconded by Mrs. Grennan; carried.

c.) Mrs. O'Neil will request proposals for assistance in recruiting and hiring a Library Director from Bradbury Miller Associates and Deiters & Todd.

Adjournment:

A motion to adjourn the meeting was made by Dr. Hansen; seconded by Mrs. Grennan; carried. Meeting adjourned at 6:00 pm.

Respectfully submitted,
Elaine Breck
Secretary

Approved October 16, 2024