

**Minutes of the Regular Meeting of the Board of Trustees
of the Byron Public Library District
October 16, 2024**

Call to Order:

The meeting was called to order at 5:39 pm by Susan O'Neil. Board members present were Eric Arnquist, Elaine Breck, Jill Grennan, Rachel Hansen, Sean Hosseini and Susan O'Neil. Also attending was Emily Porter, Director and Beth Murbach, Recording Secretary.

Absent Members: None

Visitors: Nancy McKay, Teen Librarian and Julie Reckamp, Youth Librarian

Approval of Minutes:

Mrs. Breck made a motion to approve the minutes of the Budget Hearing Meeting of September 11, 2024, Board Meeting of September 11, 2024, Special Board Meeting of September 24, 2024 and Special Board Meeting of October 2, 2024. The motion was seconded and approved.

Eric Arnquist arrived at 5:41 pm.

Treasurer's Report and Monthly Bills:

Mrs. Grennan discussed distributed written reports. A motion to ratify the bills was made by Mrs. O'Neil. The motion was seconded. The motion was approved by a roll call vote initiated by Mrs. O'Neil; 6-0: Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

Librarian's Report: None

Trustee Reports: None

Committee Reports

- Finance Committee: None
- Operations Committee: None
- Executive Committee: None
- Facilities Management Committee: None

Unfinished Business: None

New Business:

- Levy Ordinance 2024-4 – Mrs. Breck made a motion to approve the Levy Ordinance 2024-4. The motion was seconded. The motion was approved by a

Approved November 13, 2024

roll call vote initiated by Mrs. O'Neil 6-0: Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.

- Capital Investment Plan – Mrs. Breck suggested the Facility Management Team look over the capital investment plan.
- Holidays 2025 – Mrs. Breck made a motion to approve the Holidays 2025. Motion was seconded and approved.
- Director Job Description – Mrs. Breck made a motion to not make any changes to the director job description. Motion was seconded and approved.
- Co-Interim Director Agreements – Mr. Hosseini made a motion to approve the co-interim director agreements. Motion was seconded and approved.
- Signature Cards/ACH Access for Julie – Mr. Hosseini made a motion to approve Julie to sign the signature cards and remove Barb Clubb and Emily Porter from the signature cards. Motion was seconded and approved.
- Proposal from Deiters & Todd Recruitment – Mrs. Breck made a motion to approve the proposal from Deiters & Todd recruitment. Motion was seconded. Motion was denied.
- Proposal from Bradbury Miller Recruitment – Mr. Arnquist made a motion to approve the proposal from Bradbury Miller recruitment at the standard executive search. Motion was seconded. The motion was approved by a roll call vote initiated by Mrs. O'Neil 6-0: Mr. Arnquist, yes; Mrs. Breck, yes; Mrs. Grennan, yes; Dr. Hansen, yes; Mr. Hosseini, yes; and Mrs. O'Neil, yes.
- Board Officer Slate – Mrs. Breck made a motion to appoint Mr. Hosseini as board president. Motion seconded. Motion was approved.

Adjournment

A motion to adjourn the meeting was made by Mr. Hosseini. Motion seconded. The meeting adjourned at 6:32 pm.

Respectfully submitted,
Beth Murbach
Recording Secretary